



TreeManager User Guide

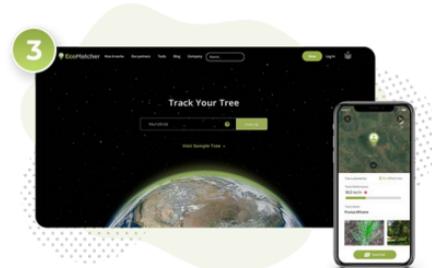
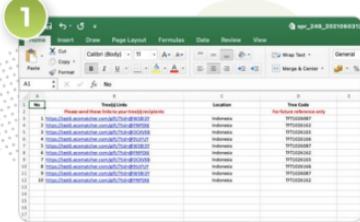
Download Spreadsheet

<https://www.ecomatcher.com/>

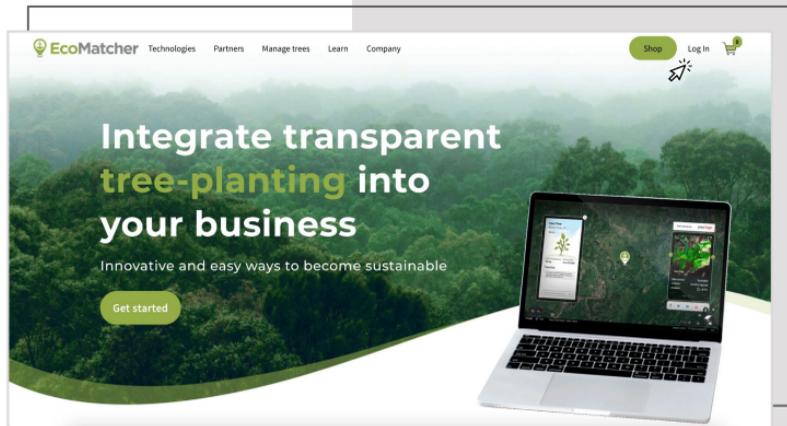


This User Guide explains the step by step process of downloading tree URLs that you can embed in your own emails. Once your customer selects a tree URL (①), the customer will be directed to a custom *landing page* offering options (②). One option is to *virtually travel* to the tree (③).

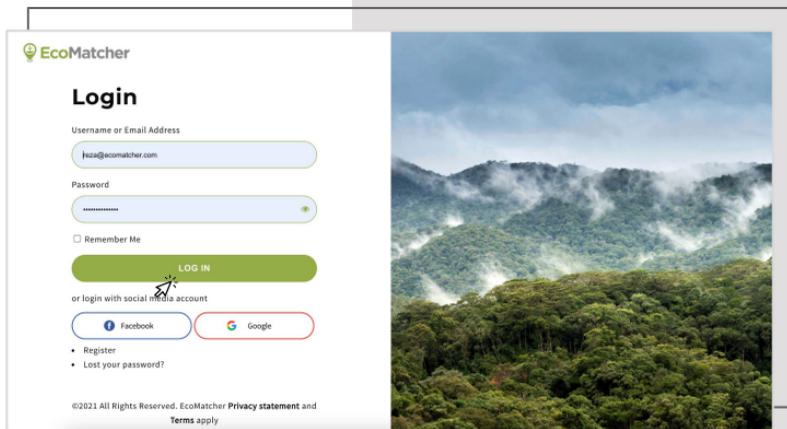
Treegards, the EcoMatcher team



1 Head to www.ecomatcher.com

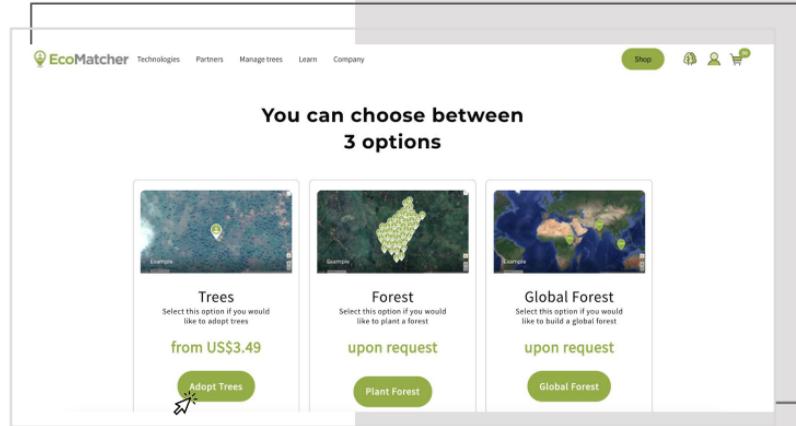


2 Log in to an existing EcoMatcher account or create a new account using “Register”.



3

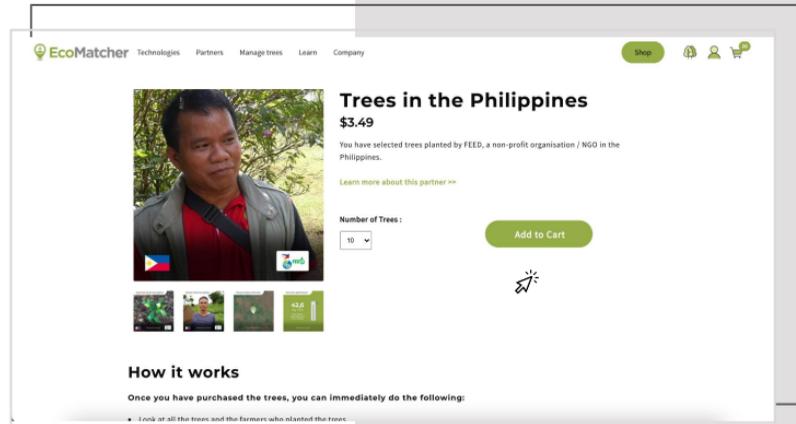
Click Shop on the Home page (green button) and select Trees.



4

Pick the location you wish to plant your trees and select the number of trees.

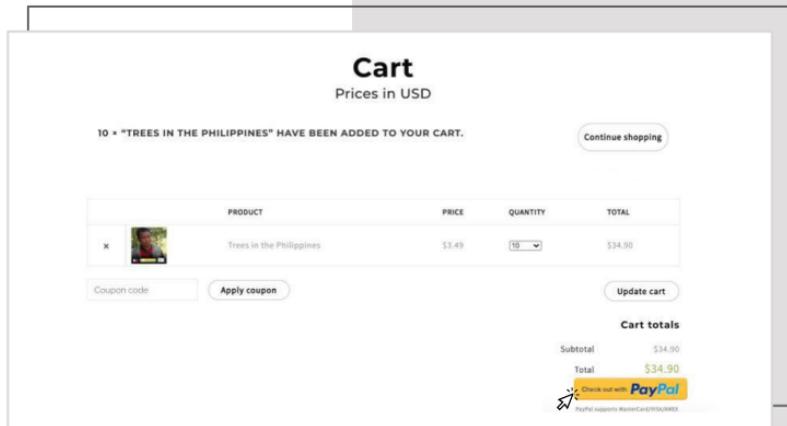
Select "Add to Cart".



5

Checkout with PayPal by selecting the yellow button.

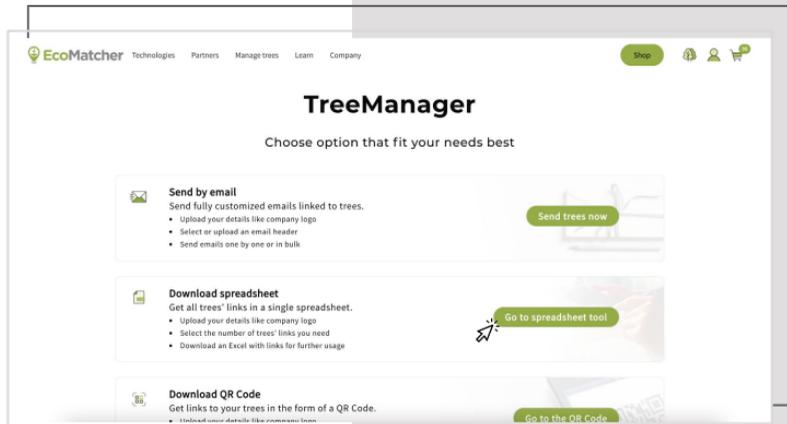
PayPal also offers credit card payments.



6

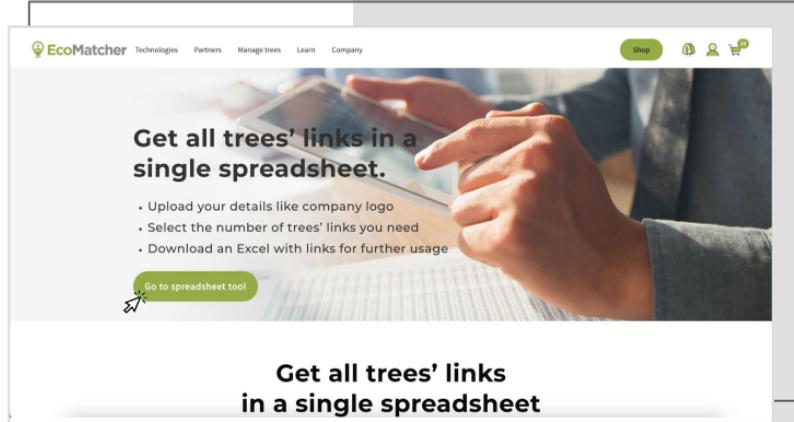
After payment, you automatically enter the TreeManager, offering options to utilize your trees.

Select “Send” under the option “Send your trees”



7

Select “Go to spreadsheet tool”
and start customizing!



The screenshot shows the EcoMatcher website interface. At the top, there is a navigation bar with the EcoMatcher logo and links for Technologies, Partners, Manage trees, Learn, and Company. On the right side of the navigation bar, there are icons for Shop, a user profile, and a shopping cart. The main content area features a large image of a person's hands holding a tablet. Overlaid on this image is the text: "Get all trees' links in a single spreadsheet." Below this text is a list of three bullet points: "Upload your details like company logo", "Select the number of trees' links you need", and "Download an Excel with links for further usage". At the bottom of this section is a green button labeled "Go to spreadsheet tool". A mouse cursor is pointing at this button. Below the main content area, there is a white box with the text: "Get all trees' links in a single spreadsheet".

EcoMatcher Technologies Partners Manage trees Learn Company

Shop

Get all trees' links in a single spreadsheet.

- Upload your details like company logo
- Select the number of trees' links you need
- Download an Excel with links for further usage

Go to spreadsheet tool

Get all trees' links in a single spreadsheet

8

Upload your company's logo, which will appear below each tree when viewed.

In case you like to customize the tree pin, you can do so.

Last but not least, fill in your name, website and social media details.

Select "Next".

1 YOUR DETAILS 2 GIFT BOX 3 AMOUNT

Your Company Details

In this step you can upload your company logo or a picture, enter your name and website, and you can upload a custom tree marker icon that will be visible in TreeTracker.

Editor Desktop View Mobile App View

Your Logo



Maximum size should be 1024x337 pixels and in PNG/JPG/JPEG format

Select File

File your_logo.png uploaded successfully

Tree Marker Icon

Select from template

Default

Upload custom marker

Select File

[Click here to download template marker](#)

Tree is planted by: yourlogo



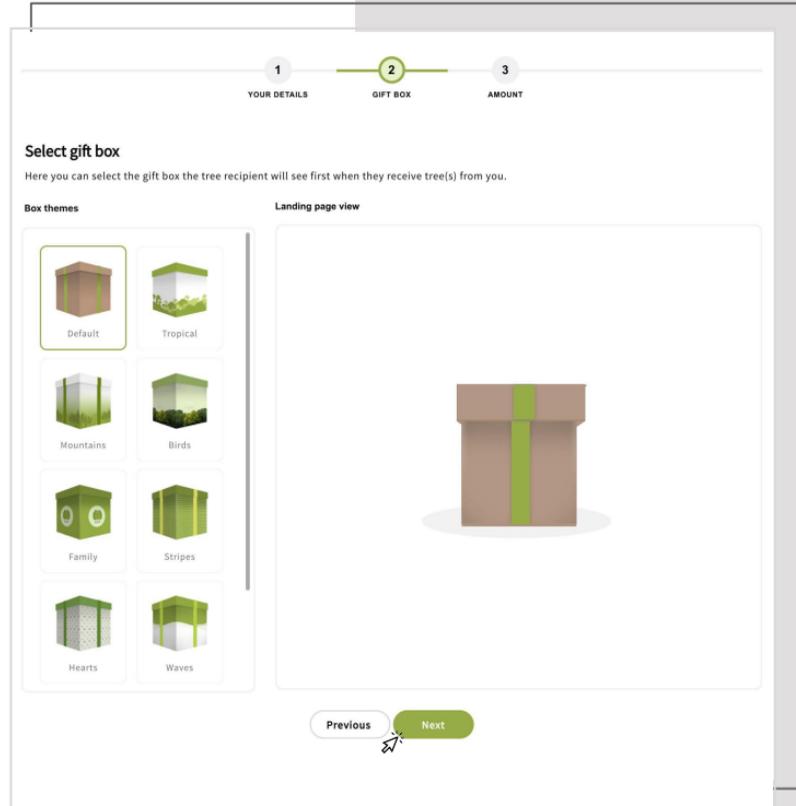
Your tree

Tree number: TAU123123
Location: Katiri, Uganda
Weather: 28.1°C

Next

9

Here you can select the gift box the tree recipient will see first when they receive tree(s) from you.



1 YOUR DETAILS 2 GIFT BOX 3 AMOUNT

Select gift box

Here you can select the gift box the tree recipient will see first when they receive tree(s) from you.

Box themes

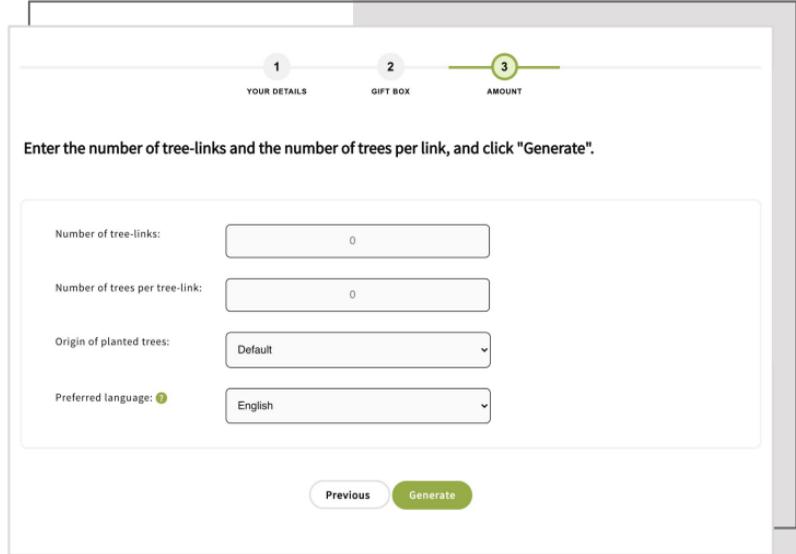
- Default
- Tropical
- Mountains
- Birds
- Family
- Stripes
- Hearts
- Waves

Landing page view

Previous Next

10

You will receive a notice that the links have been sent to your email address.



The screenshot shows a three-step process: 1. YOUR DETAILS, 2. GIFT BOX, and 3. AMOUNT. Step 3 is currently active. Below the progress bar, the instruction reads: "Enter the number of tree-links and the number of trees per link, and click 'Generate'". The form contains four input fields: "Number of tree-links" (0), "Number of trees per tree-link" (0), "Origin of planted trees" (Default), and "Preferred language" (English). At the bottom, there are "Previous" and "Generate" buttons.

1 YOUR DETAILS 2 GIFT BOX 3 AMOUNT

Enter the number of tree-links and the number of trees per link, and click "Generate".

Number of tree-links:

Number of trees per tree-link:

Origin of planted trees:

Preferred language:

[Previous](#) [Generate](#)